



432-498-4241

PLANNING & DEVELOPMENT DEPARTMENT

1010 E. 8<sup>TH</sup> ST. STE 114

# DEVELOPMENT STRUCTURE PERMIT

Permit Number \_\_\_\_\_

## 1. APPLICANT

Applicant's Name: \_\_\_\_\_ Phone \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Owner's Name: \_\_\_\_\_ Phone \_\_\_\_\_

## 2. LOCATION

Subdivision: \_\_\_\_\_  
 Section: \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Acreage/Lot Size \_\_\_\_\_  
 Property Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## 3. RESIDENTIAL

Manufactured Home     Single Family     Multi Family/# of units \_\_\_\_\_     Other \_\_\_\_\_  
 Estimated Cost \_\_\_\_\_

## 4. COMMERCIAL

Industrial/Manufacturing     Business/Office     Retail/Wholesale     Other \_\_\_\_\_  
 Estimated Cost \_\_\_\_\_ Square Foot of Living Area \_\_\_\_\_ Square Foot of Structure \_\_\_\_\_

## 5. SEWAGE TREATMENT

New Septic     Existing Septic     Other \_\_\_\_\_

## 6. WATER SYSTEM

Private Well     Utility District     Other \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**TO BE FILLED OUT BY COUNTY OFFICIAL**  
**Inspector will request proof of permit at job site.**  
**\*Permit is valid for 6 months\***

Date Issued _____	Precinct Number    1    2    3    4
Site/Development Plan <input type="checkbox"/>	Flood Zone _____ Elevation Certificate Y N
Drive Approach Permit Y N	HUB _____ BFE _____
Septic Permit # _____	Inspector _____ District 1 2 3
ECUD Permit # _____	Permit Tech _____
Comments _____	Date Finalized _____

**\*Please see next page for requirements before submitting\***



### Requirements for Development Structure Permit

- Valid Address – Contact Public Works at (432) 381-0098
- Site Plan – Location of structure, septic, and water well within property lines with dimensions from each other  
See example below
- Septic Permit Number – Contact Health Department (432) 498-4141
- ECUD Permit Number – Contact ECUD (432) 381-5525 when connecting water service to ECUD
- Flood Zone – Elevation certificate required

Site Plan Example

### Example Residential Site Plan

